

**ALBERTA BEACH
REGULAR COUNCIL MEETING
BEING HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND BEING HELD ELECTRONICALLY VIA ZOOM
JULY 18, 2023 AT 7:00 P.M.**

AGENDA

1. CALL TO ORDER
2. LAND ACKNOWLEDGEMENT
3. AGENDA ADDITIONS
4. ADOPTION OF AGENDA
5. CONFIDENTIAL – CLOSED MEETING SESSION
6. ADOPTION OF PREVIOUS MINUTES
 - a. Regular Council Meeting of June 20, 2023
7. DELEGATIONS
8. PUBLIC HEARINGS
9. MUNICIPAL PLANNING COMMISSION
10. CAO REPORT
 - a. Council (Mayor) Resignation
 - b. Nomination for the Position of Mayor
 - c. Council Committee Appointment Vacancies
 - d. Notice of Election Day and Nomination Day
 - e. Appointment of Returning Officer & Substitute Returning Officer
 - f. CAO Report Action List
11. FINANCIAL REPORTS
12. BYLAWS & POLICIES
13. COUNCIL, COMMITTEES & STAFF REPORTS
14. CORRESPONDENCE – INFORMATION ITEMS
 - a. Alberta Beach & District Museum – Alberta Beach Museum Heritage Park Promo Drone Video
 - b. Alberta Municipal Affairs – 2023 MSI and CCBF Funding
 - c. Alberta Municipal Affairs – 2023/24 Alberta Community Partnership Program Launch
 - d. Alberta Municipal Affairs – Release of Municipal Affairs 2022-23 Annual Report
 - e. Association of Summer Villages of Alberta – ASVA 65th Annual Conference
 - f. Alberta Treasury Board & Finance – Borrowing Notice September 2023
 - g. Lac Ste. Anne County – Recreation Facility & Program Assistance Grant -Ball Diamond
 - h. Lac Ste. Anne County – Recreation Facility & Program Assistance Grant -Boat Launch & Main Beach
 - i. Lac Ste. Anne Foundation – Regional Housing Needs Assessment (document attached separately)
 - j. LILSA Water Quality Management Society – Notice of Annual General Meeting
15. CORRESPONDENCE – ACTION ITEMS
 - a. NSWA – Alberta Beach Shoreline Restoration Demonstration Project
 - b. Waka Mne Science & Culture Event
 - c. Patricia Bolger – Alberta Beach Boat Launch
 - d. Richard Demers – Garbage Collection & Garbage Bylaw 292-23
 - e. Ste. Anne Natural Gas Co-op – Annual Charity Golf Tournament Donation & Sponsorship Request
16. NEW BUSINESS
 - a. Notice of Motion – Alberta Municipalities Director Nomination – Submitted by Tara Elwood
 - b. Walter Melnychyn & Deborah Gordon – Request for Renewal on Lease of Closed Road
17. QUESTION PERIOD
18. ADJOURNMENT

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**MINUTES OF THE REGULAR MEETING OF COUNCIL
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PRESENT:

- Mayor.....Angela Duncan
- Deputy MayorTara Elwood
- CouncillorDebbie Durocher
- CouncillorKelly Muir
- CouncillorDaryl Weber
- CAOKathy Skwarchuk
- Asst. CAOCathy McCartney (Zoom Administrator)

CALL TO ORDER:

Mayor Duncan called the meeting to order at 7:00 P.M.

LAND ACKNOWLEDGEMENT:

Mayor Duncan read a Land Acknowledgement Statement as follows:

Alberta Beach respectfully acknowledges that it is located on the First People’s traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

RECOGNITION OF NATIONAL INDIGENOUS PEOPLES DAY:

Mayor Duncan read a Recognition Statement on National Indigenous Peoples Day as follows:

Alberta Beach would like to recognize that June 21 marks National Indigenous Peoples Day, a day recognizing and celebrating the cultures and outstanding contributions of the First Nations, Inuit, and Metis Indigenous Peoples of Canada. We are pleased to acknowledge, honour, and celebrate the First Peoples and their relatives. With June 21 also marking the Summer Solstice in the Northern Hemisphere, it is fitting to celebrate these two occasions together. The Summer Solstice marks the longest day of the year, where the Sun remains in our celestial sphere for the most amount of time all year and holds cultural and spiritual significance to Indigenous Peoples. However, we cannot gather to celebrate Mother Earth and the gifts she gives, as well as the language, cultures, and ceremonies of Indigenous People around Canada without taking pause and acknowledging the hundreds of graves, long known but only recently found, at Canada’s residential school sites. We must reflect on both, the unfortunate history, as well as, the future and all its potential with our Indigenous brothers and sisters, if we are to commit to truth and reconciliation.

AGENDA ADDITIONS:

- 14.l Alberta Municipal Affairs – Letter from Honourable Ric McIver, Minister
- 14.m Alberta Municipalities – Registration Open for Alberta Municipalities Convention
- 14.n Canadian Red Cross – Support for Not-For-Profit Organizations Program – 2023 Alberta Fires
- 14-o Government of Alberta – FCSS Update and Amending Agreement
- 5.a & b Confidential Closed meeting session moved to the end of the meeting

ADOPTION OF AGENDA:

MOTION #105-23

MOVED BY Councillor Weber that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

ADOPTION OF PREVIOUS MINUTES:

REGULAR COUNCIL MEETING MINUTES OF MAY 16, 2023:

MOTION #106-23

MOVED BY Councillor Durocher that the minutes of the Regular Council meeting held on May 16, 2023 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS:

CORPORAL KEITH GAULTON, PARKLAND RCMP – UPDATE ON CRIME STATS:

Corporal Keith Gaulton of the Parkland RCMP met with Council to present and review the crime stats for Alberta Beach. Corporal Gaulton also requested that Council confirm their policing priorities. Mayor Duncan confirmed that Council’s policing priorities are as follows: property crimes; person crimes, drugs, and the RCMP presence and visibility in our community.

Mayor Duncan thanked Corporal Gaulton for his presentation and for attending the meeting.

ACCEPTANCE OF RCMP CRIME STATS PRESENTATION:

MOTION #107-23

MOVED BY Councillor Weber that Corporal Gaulton’s presentation of the Parkland RCMP Crime Stats be accepted for information.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION: None.

OLD BUSINESS & CAO REPORT ACTION LIST:

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LETTER TO RICHARD DEMERS IN RESPONSE TO WASTE MANAGEMENT PRESENTATION:
MOTION #108-23

MOVED BY Councillor Muir that Council approve Mayor Duncan's letter of response to Mr. Demers regarding his waste management presentation and questions.

CARRIED UNANIMOUSLY

ACCEPTANCE OF CAO REPORT ACTION LIST:
MOTION #109-23

MOVED BY Councillor Weber that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

FINANCIAL REPORTS: None.

BYLAWS & POLICIES: None.

COUNCIL, COMMITTEES & STAFF REPORTS:

DEPUTY MAYOR ELWOOD:

Deputy Mayor Elwood reviewed and submitted reports on the following meetings:
Alberta Beach Public Works Advisory Committee meeting held on June 6, 2023.
Community Policing Advisory Committee (CPAC) meeting held on June 15, 2023.
Yellowhead Regional Library Board Trustee meeting held on June 19, 2023.
Lac Ste. Anne County Regional Municipalities meeting held on June 20, 2023.

COUNCILLOR DUROCHER:

Councillor Durocher reviewed and submitted reports on the following meetings:
Lake Isle & Lac Ste. Anne Water Quality Mgmt Society meetings held on May 23, 2023.
Alberta Beach Ag Society Beachwave Park Operations Committee meeting held on June 7, 2023.
Alberta Beach & District Museum & Archives meeting held on June 14, 2023.

COUNCILLOR WEBER:

Councillor Weber reviewed and submitted reports on the following meetings:
Fire Technology Demonstration held on May 24, 2023.
Alberta Beach 50+ Club Burger Night held on May 29, 2023.
Sturgeon River Watershed Alliance introduction meeting held on June 6, 2023.
Highway 43 East Waste Commission meeting held on June 13, 2023.
Community Futures Yellowhead East meeting held on June 15, 2023.

COUNCILLOR MUIR

Councillor Muir reviewed and submitted reports on the following meetings:
Trivillage Regional Sewer Services Commission meeting held on May 24, 2023.
Alberta Beach 50+ Club Burger Night held on May 29, 2023 (verbal report).
Alberta Beach Public Works Advisory Committee meeting held on June 6, 2023.

MAYOR DUNCAN:

Mayor Duncan reviewed and submitted reports on the following meetings:
Mayor's Report of June 20, 2023.
Trivillage Regional Sewer Services Commission meeting held on May 24, 2023.
Summer Villages of Lac Ste. Anne East meeting held on June 10, 2023.
Alberta Beach Library Board meeting held on June 12, 2023.
Lac Ste. Anne County Regional Municipalities meeting held on June 20, 2023 (verbal report).

DEVELOPMENT PERMIT REPORT:

The administration department submitted a report for information on the 2023 Development Permits issued to date.

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOTION #110-23

MOVED BY Deputy Mayor Elwood that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA MUNICIPAL AFFAIRS – NEW MINISTERIAL ORDER FOR COMPOSITE ASSESSMENT REVIEW BOARDS:

Correspondence was received from Alberta Municipal Affairs regarding the new Ministerial Order No. M:007/23 which sets out procedures and fees for adjudicative services provided to municipal Composite Assessment Review Boards.

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ALBERTA MUNICIPAL AFFAIRS – 2023 MINISTER’S AWARDS FOR MUNICIPAL & PUBLIC LIBRARY EXCELLENCE:

Correspondence was received from Alberta Municipal Affairs regarding the 2023 Minister’s Awards for Municipal & Public Library Excellence to announce that the deadline for submissions has been extended to July 15, 2023.

ALBERTA MUNICIPAL AFFAIRS – MUNICIPAL ACCOUNTABILITY PROGRAM CYCLE 2:

A letter was received from Alberta Municipal Affairs regarding the Municipal Accountability Program announcing they will begin initiating the second cycle of the MAP program and Alberta Beach will be scheduled for a review within the five year cycle between 2024 to 2027.

ALBERTA MUNICIPALITIES – SUMMER 2023 MUNICIPAL LEADERS’ CAUCUS:

Correspondence was received from Alberta Municipalities regarding the Summer 2023 Municipal Leaders’ Caucus.

ALBERTA MUNICIPALITIES – DRAFT RECOMMENDATION ON THE FUTURE OF INTER-MUNICIPAL COLLABORATION:

Correspondence was received from Alberta Municipalities which included draft Recommendations on the Future of Intermunicipal Collaboration.

COMMUNITIES CHOOSE WELL – FUNDING OPPORTUNITIES:

Correspondence was received from Communities Choose Well and Alberta Recreation and Parks Association regarding their current funding opportunities.

EDMONTON GARRISON MILITARY FAMILY RESOURCE CENTRE – THANK YOU FOR SUPPORT:

Correspondence was received from Edmonton Garrison Military Family Resource Centre to express gratitude for Council’s support.

GROWTH ALBERTA – ANNUAL GENERAL MEETING:

Correspondence was received from Growth Alberta regarding their annual general meeting being held in Whitecourt on June 28, 2023.

NSW REGIONAL LAKE STEWARDSHIP PROJECT – SHORELINE DEMONSTRATION PROJECT:

Correspondence was received from the North Saskatchewan Watershed Alliance advising that Alberta Beach has been approved for a NSW Regional Lake Stewardship Project for the Alberta Beach Boat Launch Shoreline Demonstration Site Project.

SUMMER VILLAGE OF VAL QUENTIN – 60 STREET COST SHARE:

Correspondence was received from the Summer Village of Val Quentin to confirm their Council has approved a cost share on the 60 Street road work project in the amount of \$25,000.00.

SUMMER VILLAGE OF VAL QUENTIN – INVITATION TO 6TH ANNUAL PICNIC IN THE PARK:

An invitation was received from the Summer Village of Val Quentin for the Mayor to attend their 6th Annual Picnic in the Park being held in Cantin Park on July 8, 2023.

ALBERTA MUNICIPAL AFFAIRS – LETTER FROM HONOURABLE RIC MCIVER, MINISTER:

A letter was received from Honourable Ric McIver, Minister of Alberta Municipal Affairs to announce his re-appointment and provide Council with an update on the ministry further advising he is eager to work together to build stronger, safer local communities that contribute to greater prosperity for all Albertans.

ALBERTA MUNICIPALITIES – ALBERTA MUNICIPALITIES CONVENTION REGISTRATION:

Correspondence was received from Alberta Municipalities announcing that registration is open for the Alberta Municipalities Convention being held in Edmonton September 27-29, 2023.

CANADIAN RED CROSS – SUPPORT FOR NOT-FOR-PROFIT ORGANIZATIONS PROGRAM – 2023 ALBERTA FIRES:

Correspondence was received from the Canadian Red Cross regarding the launch of the Immediate Support for Not-For-Profit Organizations Program which is offering urgent support to community organizations providing services to people affected by the 2023 wildfires in Alberta.

GOVERNMENT OF ALBERTA – FCSS UPDATE AND AMENDING AGREEMENT:

Correspondence was received from the Government of Alberta to provide an update on the FCSS program and the provincial increase to the program for 2023.

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

MOTION #111-23

MOVED BY Councillor Weber that the correspondence information items be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

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ALBERTA BEACH AG SOCIETY – 2023 POLYNESIAN DAYS PARADE:

MOTION #112-23

MOVED BY Councillor Durocher that Council approves to participate in the Alberta Beach Ag Society 2023 Polynesian Days Parade and further that Council approves a budget of \$500.00 for decorations for a parade float.

CARRIED UNANIMOUSLY

ALBERTA BEACH AG SOCIETY – 2023 POLYNESIAN DAYS SPONSORSHIP:

MOTION #113-23

MOVED BY Councillor Muir that Council approves to purchase a gold sponsorship package in the amount of \$1,250.00 from the Alberta Beach Ag Society for Polynesian Days 2023.

CARRIED UNANIMOUSLY

ALBERTA BEACH & DISTRICT 50 PLUS CLUB – 2023 ALBERTA BEACH SHOW & SHINE:

MOTION #114-23

MOVED BY Deputy Mayor Elwood that Council approves to sponsor a plaque in the amount of \$40.00 as well as a donation of promotional products to the Alberta Beach & District 50 Plus Club for the 2023 Alberta Beach Show & Shine.

CARRIED UNANIMOUSLY

ALBERTA BEACH & DISTRICT MUSEUM & ARCHIVES – WALKING TOUR PROJECT BROCHURE:

MOTION #115-23

MOVED BY Councillor Durocher that the correspondence from the Alberta Beach & District Museum & Archives regarding the Walking Tour Project Brochure be accepted for information and further they be advised that Council believes this project is a great addition to Alberta Beach and has nothing further to add to their brochure and looks forward to seeing the sign proofs.

CARRIED UNANIMOUSLY

QUBE INVESTMENT MANAGEMENT INC. – INVESTMENT MANAGEMENT OPTIONS:

MOTION #116-23

MOVED BY Councillor Weber that the correspondence from Qube Investment Management Inc. regarding investment management options be accepted for information and further administration thank them for their information however advise that Council is not entertaining a presentation at this time.

CARRIED UNANIMOUSLY

NEW BUSINESS:

REQUEST FOR DECISION – JULY & SEPTEMBER 2023 ROUND TABLE MEETINGS:

MOTION #117-23

MOVED BY Councillor Durocher that the July 11, 2023 Round Table meeting be cancelled and further the September 12, 2023 Round Table meeting be rescheduled from 3:30 P.M. to 5:30 P.M.

CARRIED UNANIMOUSLY

REQUEST FOR DECISION – EMERGENCY MANAGEMENT:

LETTER TO THE SUMMER VILLAGE REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP TO CONFIRM ALBERTA BEACH WISHES TO JOIN THE PARTNERSHIP:

MOTION #118-23

MOVED BY Deputy Mayor Elwood that Council approves a letter be sent to the Summer Village Regional Emergency Management Partnership to confirm that Alberta Beach wishes to join their emergency management partnership.

CARRIED UNANIMOUSLY

LETTER TO MINISTER OF PUBLIC SAFETY AND EMERGENCY SERVICES TO REQUEST AUTHORIZATION FOR ALBERTA BEACH TO JOIN THE SUMMER VILLAGE REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP:

MOTION #119-23

MOVED BY Councillor Durocher to forward a letter to the Minister of Public Safety and Emergency Services to request authorization for Alberta Beach to join the Summer Village Regional Emergency Management Partnership and further the partnership be copied on the letter.

CARRIED UNANIMOUSLY

LETTER TO DEM REGARDING SUMMER VILLAGE REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP:

MOTION #120-23

MOVED BY Councillor Weber to forward a follow up letter to DEM Shari Ives to confirm Council's decision that Alberta Beach will be pursuing joining the Summer Village Regional Emergency Management Partnership.

CARRIED UNANIMOUSLY

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AMEND DEM IN ALBERTA BEACH EMERGENCY MANAGEMENT BYLAW #271-20:
MOTION #121-23

MOVED BY Councillor Muir that Council approves to amend the Director of Emergency Management in the Alberta Beach Emergency Management Bylaw #271-20 to Janice Christiansen.

CARRIED UNANIMOUSLY

REQUEST FOR DECISION – 2023 ROADWORK PROJECTS:

MOTION #122-23

MOVED BY Councillor Muir that Council approve the 2023 Roadwork Projects for a cost in the amount of \$218,049.28 as recommended by the Alberta Beach Public Works Advisory Committee and further approves the Border Paving quote for the following:

60 Street (from 50 th Avenue to Village boundary)	\$ 62,921.05 (\$25,000.00 cost share from SVVQ)
47 Street (from 46 th Avenue to Rail Grade Road)	\$ 25,555.38
Rail Grade Road (from fire hall to 53 Street)	\$141,092.85
2 Areas on 50 th Avenue	\$ 3,444.00
47 Street near Ecko Marine	\$ 1,496.00
Mobilization cost	\$ 8,540.00

and further the projects be funded by the MSI and CCBF funding and operating reserves if required.

CARRIED UNANIMOUSLY

QUESTION PERIOD:

A brief discussion was held regarding the trees planted in the boat launch park, and general tree maintenance of trees throughout the village.

MEETING RECESS:

Mayor Duncan called for a five minute recess at 8:37 P.M.

MEETING RECONVENED:

Mayor Duncan reconvened the meeting at 8:45 P.M.

CONFIDENTIAL MATTERS – CLOSED MEETING SESSION:

CLOSE MEETING TO THE PUBLIC:

MOTION #123-23

MOVED BY Deputy Mayor Elwood that as per Section 197(2) of the MGA and Division 2, Part 1, Section 16 and 21 of the FOIP Act (Freedom of Information and Protection of Privacy Act) the meeting be closed to the public at 8:45 P.M. to discuss the following agenda items:

- 5.a Lac Ste. Anne County – Municipal Service Package
- 5.b 2051605 Alberta Inc. – Shop Lease Agreement.

CARRIED UNANIMOUSLY

Present for the closed meeting session:

Mayor Angela Duncan, Deputy Mayor Tara Elwood, Councillor Debbie Durocher, Councillor Kelly Muir, Councillor Daryl Weber, C.A.O. Kathy Skwarchuk and Assistant CAO Cathy McCartney were in attendance for the closed meeting session.

RE-OPEN MEETING TO THE PUBLIC:

MOTION #124-23

MOVED BY Councillor Durocher that Council move to come out of closed meeting at 9:32 P.M.

CARRIED UNANIMOUSLY

2051605 ALBERTA INC. – SHOP LEASE AGREEMENT:

MOTION #125-23

MOVED BY Councillor Weber that the Public Works Advisory Committee be authorized to negotiate and approve a lease with 2051605 Alberta Inc. for Unit 6 Bay at the Public Works Building.

CARRIED UNANIMOUSLY

ADJOURNMENT:

The meeting adjourned at 9:35 P.M.

Mayor – Angela Duncan

C.A.O. – Kathy Skwarchuk

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June 26, 2023

To: CAO Kathy Skwarchuk and Alberta Beach Council,

Please accept this as my letter of resignation as Mayor and Councillor for Alberta Beach, effective immediately. I have been offered and accepted an exciting new job opportunity working in Municipal Administration and the demands and conflicts presented with this new role will not allow me to carry on in my elected office.

Serving the residents of Alberta Beach for the past 10 years has truly been an honour. I know that the village will continue to thrive well into the future.

Sincerely,



Angela Duncan

MUNICIPAL GOVERNMENT ACT RSA 2000 Chapter M-26

Resignation

161(1) The resignation of a councillor must be in writing and given to the chief administrative officer.

- (2) A chief elected official appointed by council who resigns the office of chief elected official remains on the council as a councillor.
- (3) The resignation is effective on the date it is received by the chief administrative officer even if a later date is set out in the resignation.
- (4) The chief administrative officer must report the resignation at the first council meeting after receiving the resignation.

Vacancy in position of councillor

162 A council must hold a by-election to fill a vacancy on council unless

- (a) the vacancy occurs after January 1 in the year of a general election, or
- (b) the council consists of 6 or more councillors and the vacancy occurs
 - (i) in the 18 months before a general election and there is only one vacancy, or
 - (ii) in the 12 months before a general election and the number of councillors remaining is at least one more than the majority of the number of councillors comprising the council under section 143.

Chief elected official (elected) vacancy

163 If the chief elected official is elected by a vote of the electors of the whole municipality and the office becomes vacant, the vacancy must be filled

- (a) if on the date the vacancy occurs there are 12 months or more before a general election, by a by-election, or
- (b) if on the date the vacancy occurs there are less than 12 months before a general election, either by a by-election or by council appointing at the next council meeting one or more councillors as chief elected official so that
 - (i) only one councillor holds that office at any one time, and
 - (ii) the office is filled all the time.

Chief elected official (appointed) vacancy

164 If, under section 150, the chief elected official is appointed by council from among the councillors and the office becomes vacant, council must at the next council meeting appoint one or more councillors as chief elected official so that

- (a) only one councillor holds that office at any one time, and
- (b) the office is filled all the time.

Election day

165 Unless a council sets an earlier date, election day for a by-election under section 162 or 163 is 120 days after the vacancy occurs.

Council Committee Appointments

COMMITTEE	Vacancy	I. Elwood	D. Durocher	K. Muir	D. Weber	Meeting Information
COUNCIL COMMITTEE APPOINTMENTS - July 18, 2023						
A.B. AG SOCIETY AGIPIXEL OPERATIONS COMMITTEE		ALT		X		Ag Society Mtg held last Thur of the month at 7:00 pm Mtgs held at AgiPLEX
A.B. AG SOCIETY BEACHWAVE PARK OPERATIONS COMMITTEE			X			Ag Society Beachwave Mtgs held as required (mtgs held at AgiPLEX)
A.B. CAMPGROUND ADVISORY COMMITTEE		X		X		As required. Mtgs held in A.B. Council Chambers.
A.B. INTER-MUNICIPAL DEVELOPMENT PLAN STEERING COMMITTEE	X	X				As required. Mtgs held in A.B. Council Chambers.
A.B. LIBRARY BOARD		X				Monthly-2nd Monday 6:30 p.m. Mtgs held at A.B. Library.
A.B. MUSEUM & ARCHIVES			X			Monthly-2nd Wednesday 7:00 p.m. Mtgs held at Museum Heritage Park.
A.B. PUBLIC WORKS ADVISORY COMMITTEE		X		X		As required. Mtgs held in A.B. PW Shop or Council Chambers.
BEACHWAVE PARK STAKEHOLDERS COMMITTEE			X			As required. Mtgs held in A.B. Council Chambers.
COMMUNITY FUTURES YELLOWHEAD EAST		ALT.			X	Bi-Monthly 3rd Thur. 12:00 p.m. Lunch, 1:00 p.m. mtg. Mtgs held at YEBDC Ofc in Whitecourt.
COMMUNITY POLICING ADVISORY COMMITTEE (CPAC)		X		X		Bi-Monthly 3rd Thursday at 6:00 p.m. in Spruce Grove RCMP Stn (Apr 21/June 16/Sept 15/Jan 12)
EMERGENCY ADVISORY COMMITTEE	X	X	X	X		As required. Mtgs held in A.B. Council Chambers.
FCSS TRIVILLAGE COMMITTEE				X		As required. Usually 2 mtgs per year. Mtgs held in Onoway Council Chambers
HWY 43 EAST WASTE COMMISSION		ALT.			X	Exec. Mtgs. held Monthly 3rd Monday in LSA County Ofc at 9:30 a.m./ Annual General meeting open to all council & held in Spring (Apr/May) following Exec. Mtg. (date to be announced).
INTERMUNICIPAL COLLABORATION FRAMEWORK (ICF) COMMITTEE	X	X			ALT.	As required.
LAC STE. ANNE EAST END BUS					X	Bi-Monthly 2nd Monday at 9:00 a.m. in Onoway or A.B. Council Chambers.
LAC STE ANNE FOUNDATION					X	Monthly- 3rd Wednesday 1:00 p.m. Mtgs held at Lodges in Mayerthorpe, Whitecourt or Onoway.
LILSA (LAKE ISLE & LAC STE. ANNE WATER QUALITY MGMT SOCIETY)			X			As required. (Mtgs held in various locations)
LAND USE BY-LAW REVIEW COMMITTEE	X		X			Meetings with Development Officer as required
MUNICIPAL PLANNING COMMISSION	X	X	X	X	X	As required - takes place during regular Council mtgs.
ONOWAY REGIONAL FIRE SERVICES EXECUTIVE STEERING COMMITTEE		X				As required. Mtgs held in Onoway Council Chambers or at Onoway Heritage Center
PARTNERS IN PROGRESS	X					As required. Mtgs held in Onoway Council Chambers
REGIONAL TRAIL MASTER PLAN COMMITTEE (SVSP ACP GRANT)		X		X		As required. (SVSP managing project)
SARLUC (STE. ANNE RECREATIONAL LAKE USE COMMITTEE)		X		X	X	As required. Mtgs held in A.B. Council Chambers.
SARM (STE. ANNE REGIONAL MUNICIPALITIES) COMMITTEE	X	X			ALT	As required. (Mtgs usually held in LSAC Office)
STONY CRIME PREVENTION ASSOCIATION (No Appointment)						Monthly-3rd Tuesday 7:00 pm Stony Plain Prov. Bldg (No Council Appt.- Same night as Council Mtg)
STURGEON RIVER WATERSHED ALLIANCE					X	As required - Mtgs held in Parkland County
T.V.R.S.S.C. (TRIVILLAGE REGIONAL SEWER SERVICES COMMISSION)	X			X		Bi-Monthly-2nd Wednesday at 7:00 p.m. Mtgs held in Alberta Beach Council Chambers
WATER DISTRIBUTION FEASIBILITY STUDY STEERING COMMITTEE (VQ ACP GRANT)	X	X				Bi-Monthly or As Required
WILD WATER COMMISSION	X					As required - Mtgs held in Parkland County Office.
YELLOWHEAD REGIONAL LIBRARY	ALT.	X				4 per year Mondays 10:00 a.m. Lunch Mtg. Mtgs held in Spruce Grove YRL office.

as of 14/07/2023

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Notice of By-Election and Nomination Day:

Request a motion of Council that the Election Day for the By-Election be held on Monday, September 25, 2023 and that Nomination Day be held on Monday, August 28, 2023.

Background Information:

- By-Election Day must be held within 120 days after the vacancy occurs (June 27th – October 24th, 2023) unless Council sets an earlier date.
- Nomination period begins on the day after the resolution or bylaw is passed to set the Election day for the by-election and ending at 12 noon on nomination day.
- Nomination Day must be 4 weeks before Election day.
- Notice of Nomination Day/Election Day advertising requirements: Must be done at least once a week in each of the 2 weeks before nomination day or election day in a newspaper or other publication circulating in the area, or by mailing or delivering a notice to every residence in the local jurisdiction at least one week before nomination day or election day.

- By-Election Day – Monday, September 25, 2023
Advertise week of September 11, 2023 (Advertising Deadline September 6, 2023)
Advertise week of September 18, 2023 (Advertising Deadline September 13, 2023)

- Nomination Day – Monday, August 28, 2023 (4 weeks prior to Election Day)
Advertising week of August 14, 2023 (Advertising Deadline August 9, 2023)
Advertising week of August 21, 2023 (Advertising Deadline August 16, 2023)

Appointment of Returning Officer and Substitute Returning Officer:

Request a motion of Council that Cathy McCartney be appointed as the Returning Officer and further that Kathy Skwarchuk be appointed as the Substitute Returning Officer.

Background Information:**Notes:****Appointment of returning officer and substitute returning officer**

13(1) An elected authority may, by resolution, appoint a returning officer for the purposes of conducting elections under this Act by June 30 of the year in which the election occurs or, for a by-election or vote on a question or bylaw, in the resolution or bylaw that fixes the day for the by-election or vote on a question or bylaw.

2.1) An elected authority must, by resolution, appoint a substitute returning officer by June 30 of the year in which the election occurs or, for a by-election or vote on a question or bylaw, in the resolution or bylaw that fixes the day for the by-election or vote on a question or bylaw.

Duties of returning officer

14 (c) designate at least 2 deputies to work at each voting station, one of whom shall be designated as the presiding deputy, who is to be in charge of the voting station;

2) A returning officer has all the duties and powers of a presiding deputy and deputy.

CAO REPORT – ACTION LIST **JUNE 2023**

COUNCIL:

COUNCIL COMMITTEE REPORTS – TO BE SUBMITTED IN WRITING FOR ATTACHMENT TO THE MINUTES.

ALBERTA BEACH AGRICULTURAL SOCIETY – PURCHASE OF ALBERTA BEACH AGLIPLIX:
May 18/21 MOVED BY Mayor Benedict that the letter from the Alberta Beach & District Agricultural Society regarding their interest in the purchase of the Alberta Beach Agliplex be accepted for further review and development of a potential purchase agreement on the condition that the land remain the property of Alberta Beach and further that Council authorize a meeting between the Mayor and Ag Society President to review details of the proposal.
June 15/21 Letter was sent to Ag Society to advise on Council’s motion.

S.V. OF YELLOWSTONE – INVITATION TO DEMONSTRATION OF LAKE HEALTH TECHNOLOGY:
Mar.21/23 MOVED BY Mayor Duncan that any Council member be authorized to attend the Summer Village of Yellowstone’s demonstration of lake health technology (E8 Innovations) being held on July 22, 2023. RSVP by May 30/23.
May 16/23 Admin will RSVP that Deputy Mayor Elwood, Councillor Durocher & Councillor Weber will be attending.

RICHARD DEMERS – WASTE MANAGEMENT PRESENTATION:
May16/23 Richard Demers presented a list of questions with respect to the new garbage bylaw and related matters which he reviewed with Council. The presentation included a number of questions on waste collection including location for cart collection, the contract awarded to Integrity Waste Solutions, the new garbage bylaw, public participation and communication to the residents, the sale proceeds of the village garbage truck, as well, the presentation included a number of questions regarding Council’s legislative responsibilities. Council responded to a number of his questions during the presentation. Mayor Duncan thanked Mr. Demers for attending the meeting and confirmed the village will provide him a written response as requested.
June20/23 MOVED BY Councillor Muir that Council approve Mayor Duncan’s letter of response to Mr. Demers regarding his waste management presentation and questions.

ALBERTA BEACH AG SOCIETY – 2023 POLYNESIAN DAYS PARADE:
June20/23 MOVED BY Councillor Durocher that Council approves to participate in the Alberta Beach Ag Society 2023 Polynesian Days Parade and further that Council approves a budget of \$500.00 for decorations for a parade float.

JULY & SEPTEMBER 2023 ROUND TABLE MEETINGS:
June20/23 MOVED BY Councillor Durocher that the July 11, 2023 Round Table meeting be cancelled and further the September 12, 2023 Round Table meeting be rescheduled from 3:30 P.M. to 5:30 P.M.

ADMINISTRATION:

FORTIS WIRELESS BROADBAND OPPORTUNITY (CAMBIUM NETWORKS & CONNECT MOBILITY) & ALBERTA BROADBAND FUND:
Dec.20/22 MOVED BY Mayor Duncan that administration set up a Fortis Broadband meeting and further that the Summer Villages of Sunset Point and Val Quentin be invited to attend.
Jan.17/23 Request was sent to Fortis Alberta however it was suggested to set up the meeting with Cambium Networks. Admin is working on setting up a zoom meeting with Cambium Networks.
Feb.21/23 Meeting was held with Cambium Networks. Further info was rec’d from Connect Mobility.
Feb.21/23 MOVED BY Councilor Muir that administration be directed to request a cost estimate from Connect Mobility for the wireless broadband network, to move forward with the speed test survey and to reach out to the Summer Villages of Sunset Point and Val Quentin with an update.
Mar.21/23 Connect Mobility provided a cost estimate, if the Alberta Broadband Fund approves application then there is no cost to municipalities as Connect Mobility will cover the 25% costs and if application is not successful then the project will not proceed/ notices were posted for speed test.
MOVED BY Councillor Weber that Council approves to proceed with a Trivillage joint community application to the Alberta Broadband Fund for a wireless network and a fiber to the home network.
Apr.18/23 Applications have been submitted.

NORTHERN GATEWAY PUBLIC SCHOOLS – JOINT USE AND PLANNING AGREEMENT:
Dec.20/22 MOVED BY Councillor Muir that Council approve to send a letter to Northern Gateway Public School to express our interest in commencing discussions and begin negotiations on a joint use and planning agreement.
Jan.17/23 Letter was sent to NGPS.
Feb.21/23 Superintendent Kevin Bird has advised he will be sending a draft starting document for the JUPA this month.

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CAO REPORT – ACTION LIST

JUNE 2023

Mar.21/23 Draft JUPA was rec'd and reviewed by Council, CAO will discuss changes with Superintendent Kevin Bird.
Apr.18/23 A letter was received Alberta Municipal Affairs advising that the deadline to complete the Joint Use & Planning Agreements (JUPAs) between municipalities and school boards has been extended to June 2025.

LILSA PARTNERSHIP FOR THE ALBERTA BEACH BOAT LAUNCH RIPARIAN RESTORATION PROJECT:

Apr.18/23 MOVED BY Councillor Durocher that Council approve to partner with LILSA on a Regional Lake Stewardship application for the Alberta Beach Boat Launch Riparian Restoration Project and further that LILSA will complete the application, the administration and public works department will assist on the project with preparations, signage, communication and notices to the adjacent landowners and Councillor Durocher will be the liason on the project.

May 16/23 Application was submitted.

June20/23 Correspondence was received from the North Saskatchewan Watershed Alliance advising that Alberta Beach has been approved for a NSWA Regional Lake Stewardship Project for the Alberta Beach Boat Launch Shoreline Demonstration Site Project.

AB MUNICIPAL AFFAIRS 2023 MINISTER'S AWARDS FOR MUNICIPAL & PUBLIC LIBRARY EXCELLENCE:

May 16/23 MOVED BY Deputy Mayor Elwood Council approves to submit a nomination to the 2023 Minister's awards for public library excellence for the Alberta Beach Library Board.

June20/23 Nomination deadline has been extended to July 15, 2023.

ALBERTA BEACH AG SOCIETY – 2023 POLYNESIAN DAYS SPONSORSHIP:

June20/23 MOVED BY Councillor Muir that Council approves to purchase a gold sponsorship package in the amount of \$1,250.00 from the Alberta Beach Ag Society for Polynesian Days 2023.

ALBERTA BEACH & DISTRICT 50 PLUS CLUB – 2023 ALBERTA BEACH SHOW & SHINE:

June20/23 MOVED BY Deputy Mayor Elwood that Council approves to sponsor a plaque in the amount of \$40.00 as well as a donation of promotional products to the Alberta Beach & District 50 Plus Club for the 2023 Alberta Beach Show & Shine.

QUBE INVESTMENT MANAGEMENT INC. – INVESTMENT MANAGEMENT OPTIONS:

June20/23 MOVED BY Councillor Weber that the correspondence from Qube Investment Management Inc. regarding investment management options be accepted for information and further administration thank them for their information however advise that Council is not entertaining a presentation at this time.

LETTER TO THE SUMMER VILLAGE REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP TO CONFIRM ALBERTA BEACH WISHES TO JOIN THE PARTNERSHIP:

June20/23 MOVED BY Deputy Mayor Elwood that Council approves a letter be sent to the Summer Village Regional Emergency Management Partnership to confirm that Alberta Beach wishes to join their emergency management partnership.

LETTER TO MINISTER OF PUBLIC SAFETY & EMERGENCY SERVICES TO REQUEST AUTHORIZATION FOR ALBERTA BEACH TO JOIN THE S.V. REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP:

June20/23 MOVED BY Councillor Durocher to forward a letter to the Minister of Public Safety and Emergency Services to request authorization for Alberta Beach to join the Summer Village Regional Emergency Management Partnership and further the partnership be copied on the letter.

LETTER TO DEM REGARDING SUMMER VILLAGE REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP:

June20/23 MOVED BY Councillor Weber to forward a follow up letter to DEM Shari Ives to confirm Council's decision that Alberta Beach will be pursuing joining the Summer Village Regional Emergency Management Partnership.

AMEND DEM IN ALBERTA BEACH EMERGENCY MANAGEMENT BYLAW #271-20:

June20/23 MOVED BY Councillor Muir that Council approves to amend the Director of Emergency Management in the Alberta Beach Emergency Management Bylaw #271-20 to Janice Christiansen.

PUBLIC WORKS:

DRAINAGE PLAN UPDATE & DESIGN:

July 19/22 MOVED BY Deputy Mayor Durocher that Council approve that Bolson Engineering provide a drainage plan update & design to include an update of all inventory, engineering design drawing for areas where required as well as a maintenance plan to a maximum of \$40,000.00 to be funded by reserves and/or MSI funding.

CAO REPORT – ACTION LIST

JUNE 2023

Aug.16/22 Bolson Engineering is working on the drainage plan. LSA County has confirmed they are responsible for the cost for engineering of drainage from county lands.

Nov.15/22 CAO updated Council on the drainage project; further reported that the 57 Street alley work was completed; the 47A Ave alley is in progress; & the engineer is completing the design for 46B Street area, as well as the areas of 49 Ave; 58A Street and the drainage from LSAC lands. & the 47A Ave alley was completed.

June20/23 Engineer has submitted drawings for drainage plan on 46B Street & 49 Avenue area which he will be reviewing with PW Manager & further he will also provide estimated costs. The CAO reported that a resident on the 47A Ave alley has reported he is still having drainage issues, he was requested to forward the details in an email so they can be forwarded to the Engineer.

ALBERTA BEACH & DISTRICT MUSEUM & ARCHIVES SOCIETY – WALKING TOUR SIGN PROJECT:

Nov.15/22 MOVED BY Councillor Muir that Council approve to provide in-kind support to the Alberta Beach & District Museum & Archives Society for their Walking Tour Project and further they be advised that Council has approved the public works department provide the labour and equipment to install the signs however any costs for supplies, equipment rental and concrete will be additional costs to the Alberta Beach Museum & Archives Society and further the work to install the signs will be completed around the public works schedule.

Dec.20/22 Letter was sent to A.B. Museum. (Email was received from A.B. Museum advising they have received donation of \$3,500.00 from CNN for the project).

June20/23 The Museum is putting out 8 signs plus their directional sign on the main beach, P.W. Manager will be meeting with the Museum to discuss the project.

June20/23 MOVED BY Councillor Durocher that the correspondence from the Alberta Beach & District Museum & Archives regarding the Walking Tour Project Brochure be accepted for information and further they be advised that Council believes this project is a great addition to Alberta Beach and has nothing further to add to their brochure and looks forward to seeing the sign proofs.

2023 ROADWORK PROJECTS:

MOVED BY Councillor Muir that Council approve the 2023 Roadwork Projects for a cost in the amount of \$218,049.28 as recommended by the Alberta Beach Public Works Advisory Committee and further approves the Border Paving quote for the following:

60 Street (from 50 th Avenue to Village boundary)	\$ 62,921.05 (\$25,000.00 cost share from SVVQ)
47 Street (from 46 th Avenue to Rail Grade Road)	\$ 25,555.38
Rail Grade Road (from fire hall to 53 Street)	\$141,092.85
2 Areas on 50 th Avenue	\$ 3,444.00
47 Street near Ecko Marine	\$ 1,496.00
Mobilization cost	\$ 8,540.00

and further the projects be funded by the MSI and CCBF funding and operating reserves if required.

2051605 ALBERTA INC. – SHOP LEASE AGREEMENT:

June20/23 MOVED BY Councillor Weber that the Public Works Advisory Committee be authorized to negotiate and approve a lease with 2051605 Alberta Inc. for Unit 6 bay at the Public Works Building.

PATROL:

PARKING OF OVERWEIGHT VEHICLES IN RESIDENTIAL – AMEND TRAFFIC BYLAW:

Nov.16/21 CAO has requested comments from the Development Officer regarding the complaint of parking overweight vehicles (semi tractor trucks) in residential zones, whether to restrict the overweight vehicles through the implementation of a parking bylaw or through the traffic bylaw. Also discussed the issue of camping overnight in the commercial parking lots. (The D.O. is also aware that we are waiting for comments on a parking bylaw from Patriot Law as well)

Dec.21/21 Development Officer is preparing comments and will submit by next meeting.

Mar.15/22 Development Officer has recommended to draft a parking bylaw.

MOVED BY Deputy Mayor Durocher that administration draft a parking bylaw for Council review.

Apr.19/22 MOVED BY Deputy Mayor Durocher that Motion #035-22 directing administration to draft a Parking Bylaw be amended to direct administration to draft an updated traffic bylaw to include restrictions on overweight parking in residential zones as well as restrictions to overnight parking in commercial parking lots and FURTHER that Council submit comments by next round table meeting. May17/22 Council comments have been forwarded to the Development Officer.

June 21/22 D.O. is working on the traffic bylaw.

Aug.16/22 New CPO will be submitting comments on the bylaw which admin will forward to D.O.

Oct.18/22 D.O. will be meeting with CPOs at end of month to review.

Nov.15/22 D.O. met with CPO to review bylaw.

Feb.21/23 D.O. sent draft Traffic Bylaw to CPO's for review.

Mar.21/23 D.O. met with CPO's to review Traffic Bylaw, further changes were required.

June20/23 The D.O. has submitted a revised Traffic Bylaw to Patrol for their review and comments.

DEVELOPMENT:**DEVELOPMENT AGREEMENT – LOT 3, BLOCK 9, PLAN 3321BQ:**

Aug.14/18 Development Agreement Deposit has been received. (D.O. was advised)

Sept.18/18 Sidewalks/ramp was completed/admin will invoice or deduct from deposit.(Invoice was deducted from deposit)

June 18/19 Development Agreement has been forwarded to D.O. (Development is ongoing)

Dec. 15/20 Development Officer is following up on the development.

Feb.16/21 Development Officer provided an update on outstanding items scheduled for completion by Aug. 2021.

Sept.21/21 Development Officer has advised that the property owner has requested more time to complete outstanding items which include: parking stalls & identification of parking stalls; garbage containers; and landscaping.

Apr.19/22 CAO to follow-up with Development Officer.

Aug.16/22 Developer has been working on landscaping.

2023 Development Permits Issued						***High Lighted are NEW***	
Permit #	Date	Municipal	Lot	Block	Plan	Proposal	Approved
23DP01-01	31-Jan-23	4643 - 47A Avenue	6	17	3321BQ	Demolition of Cabin	Yes
23DP02-01	13-Feb-23	5311 - 51 Avenue	7	14	201BT	Major Variance to height of SDD	Yes
23DP03-01	02-Mar-23	4724 - 51 Street	2	12	3321BQ	Detached Garage	Yes
23DP04-01	30-Mar-23	4703 - 47 Street	4	17	3321BQ	Detached Garage - Major Variance	MPC - March 21, 2023 (Approved)
23DP05-02	27-Mar-23	4911 - 56 Street	14	3	201BT	Home Occupation	Yes
23DP06-02	11-Apr-23	4811 - 46A Avenue	NE Pt 3	26	8506ET	Vendor Stalls	Yes
23DP07-01	27-Apr-23	4704 - 52 Street	7	13	3321BQ	Replace and Enlarge Deck	Yes
23DP08-01	29-May-23	5607 - 51 Avenue	6A	11	8621419	Hot Tub & Base	Yes
23DP09-01	06-Jun-23	4807 - 60 Street	27	5	722MC	Detached Garage	Yes
23DP10-01	05-Jun-23	4627 - 47 Avenue	6	18	4593MC	Deck	Yes
23DP11-01	12-Jun-23	4823 - 50 Avenue	2	10	3321BQ	Commercial Retail Store	Yes
23DP12-01	12-Jul-23	4735 - 48 Street	3	3	68HW	Filling/Grading	Yes

Alberta Beach Village Office

cc: Council

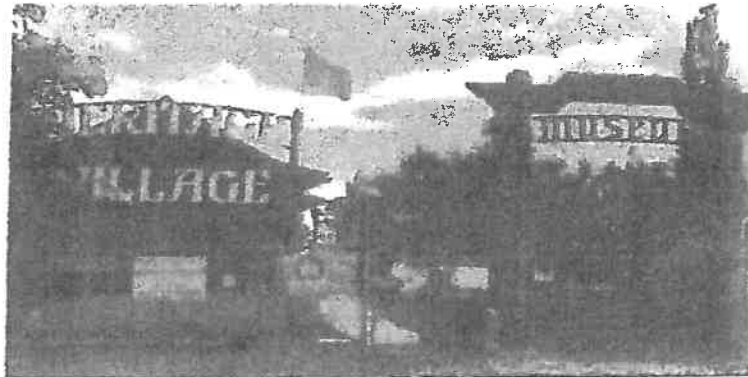
From: Richard Curtis
Sent: June 27, 2023 5:09 PM
To: Museum; aboffice@albertabeach.com; www.RyanKnysh ; Alexandra Alexis
Subject: ALBERTA BEACH MUSEUM

Hi All,

I am sharing the latest promo drone video of Alberta Beach Heritage Park and Museum. A huge thank you goes to Ryan Knysh for making it! Be sure to send it out to your contacts! <https://youtube.com/watch?v=Njc14mumSnw&feature=share>

Connie

Alberta Beach Heritage Village and Museum



5000 – 47 Avenue, Alberta Beach

Dear Business Owner,

Alberta Beach Heritage Village is a small non-profit, volunteer run community museum. We have eleven buildings to maintain and depend on donations and sponsorships to do that, as well as provide community special events, while educating the public about our local history.

We are hoping that you will be able to help us reach our fundraising goal this year by providing a monetary donation, a gift card or an item that we can use in a silent auction or in a gift basket for a raffle.

We appreciate any contribution you can provide. You will be publicly thanked on social media as well as being added to the sign on our fence that lists all of our wonderful supporters.

Regards,

Connie Curtis, President

Alberta Beach and District Museum and Archives Society

cc: Heather

Alberta Beach Village Office

From: MA GEPTbranch <ma.geptbranch@gov.ab.ca>
Sent: July 13, 2023 10:32 AM
To: angeladuncan@albertabeach.com
Cc: ! ABOffice
Subject: 2023 Municipal Sustainability Initiative and Canada Community-Building Fund Allocations
Attachments: Alberta Beach 2023 Funding Letter.pdf

Greetings.

Municipal Affairs is pleased to provide you with the letter confirming your 2023 MSI and CCBF funding. The letter is attached for your reference. Please note that these letters will be provided via email only. If you have any questions, please contact a grant advisor at ma.geptbranch@gov.ab.ca.

Attachment

Classification: Protected A



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR111593

July 7, 2023

Her Worship Angela Duncan
Mayor
Alberta Beach
PO Box 278
Alberta Beach AB T0E 0A0

Dear Mayor Duncan:

Further to my predecessor's letter of March 2, 2023, a strong partnership between the province and local governments remains a key priority for the Government of Alberta. To that end, I am pleased to confirm the allocation amounts to your community for the Municipal Sustainability Initiative (MSI) Capital and Operating programs, and the Canada Community-Building Fund (CCBF) program.

For Alberta Beach:

- The 2023 MSI Capital allocation is \$155,178.
- The 2023 MSI Operating allocation is \$42,420, double the 2022 allocation amount.
- The 2023 CCBF allocation is \$63,728.

MSI and CCBF funding amounts for all municipalities and Metis Settlements are posted on the Government of Alberta website at open.alberta.ca/publications.

I look forward to working together with you to support your local infrastructure and operating needs, and building strong, vibrant communities across Alberta.

Sincerely,

Ric McIver
Minister

cc: Kathy Skwarchuk, Chief Administrative Officer, Alberta Beach

Alberta Beach Village Office

From: ACP.Grants@gov.ab.ca
Sent: July 13, 2023 11:39 AM
To: Kathy Skwarchuk
Subject: 2023/24 Alberta Community Partnership Program Launch

Our government is committed to supporting strong, resilient communities where Albertans and businesses succeed. The Alberta Community Partnership (ACP) enables municipalities and Metis Settlements to collaborate with their neighbours on local and regional priorities. This is particularly important as we work together to move Alberta's economy forward.

I am pleased to advise that applications are now being accepted for all components under the 2023/24 ACP program. Applications must be submitted through ACP Online; access is through MAConnect at www.mconnect.alberta.ca.

Please note the application deadlines for each component are as follows:

Municipal Internship - October 1, 2023
Intermunicipal Collaboration - October 2, 2023
Municipal Restructuring - January 15, 2024
Mediation and Cooperative Processes - February 1, 2024
Strategic Initiatives - February 1, 2024

Details on the above and other program updates, including guidelines, are available at www.alberta.ca/alberta-community-partnership.aspx.

I look forward to continuing to work with you to strengthen Alberta's communities.

Sincerely,

Ric McIver
Minister

Alberta Beach Village Office

cc: Council

From: municipalservicesdivision@gov.ab.ca
Sent: July 12, 2023 9:50 AM
To: Kathy Skwarchuk
Subject: Release of Municipal Affairs 2022-23 Annual Report

Attention: All CAOs

Subject: Release of Municipal Affairs 2022-23 Annual Report

I am very pleased to share the Ministry of Municipal Affairs' 2022-23 Annual Report with you. This year's report is a great reminder of the diverse, collaborative, and valuable work of our ministry.

The report provides a comprehensive review of the programs and initiatives the ministry has undertaken over the past fiscal year to build stronger, safer local communities that contribute to greater economic prosperity for all Albertans. It offers a detailed analysis of the Ministry's performance in relation to its 2022-25 Business Plan, and highlights many of the Ministry's accomplishments, opportunities, and challenges in 2022-23, including the following.

- Continued to strengthen municipal accountability and transparency through the Municipal Accountability Program, the municipal inspection process, and the annual Alberta Municipal Measurement Index.
- Collaborated with stakeholders to conduct a review of the newly published editions of the national building, fire, and energy codes to ensure they align with the best interests of Albertans. By maintaining the exclusion of large farm buildings, Alberta will preserve affordability for the agricultural industry, and protect jobs and the economy while maintaining public safety. Adopting tier 1 as the minimum province-wide standard for energy efficiency in buildings and homes will allow Alberta to set a consistent framework for achieving higher levels of energy efficiency in housing and small buildings, while maintaining affordability.
- Continued to support Alberta's municipalities with stable funding for capital projects through the Municipal Sustainability Initiative, the province's primary capital grant program for municipalities. The Ministry provided \$486 million in capital funding to Alberta municipalities through this initiative, as well as \$255 million through the federal Canada Community-Building Fund. Additionally, \$29 million in operating grant funding was provided to municipalities and Metis Settlements. The ministry continued to collaborate with stakeholders on the program design and allocation formula for the future Local Government Fiscal Framework.
- Provided \$16 million in funding for the Alberta Community Partnership, a grant program that enables municipalities to advance local and regional priorities, including municipal regional collaboration and capacity-building initiatives.
- Engaged in a series of meetings with the Government of Saskatchewan, City of Lloydminster, and the Lloydminster public and separate school divisions to review and update the Lloydminster Charter. The resulting amendments better aligned the charter with municipal legislation in both provinces and addressed, where possible, the unique status of the city.

- Delivered funding under the Fire Services Training Program to supplement training supports for fire departments across municipalities. A total of \$500,000 was provided, with funds disbursed to 63 successful applicants, including municipal fire services in cities, towns, villages, counties, and improvement districts, as well as First Nations.
- Continued to address the unpaid oil and gas property tax issue within municipalities. To gain a better understanding of the issue, the Ministry conducted a municipal survey in fall 2022. A summary of the results is published at www.alberta.ca/unpaid-oil-and-gas-property-taxes.aspx. Municipal Affairs supported the Minister of Energy to issue a new directive to the Alberta Energy Regulator (AER) to make payment of municipal taxes a mandatory condition for the AER to approve license transfers between oil and gas companies or to grant new licenses. Municipal Affairs is supporting the implementation of the directive by compiling and maintaining a list of companies with unpaid taxes for the AER to reference.
- Continued to manage a high volume of appeals and applications made to the Land and Property Rights Tribunal, the majority of which were filed under the *Surface Rights Act* by rural landowners to recover unpaid surface lease payments owing from oil and gas operators, and made significant improvements to modernize and improve processes to make intake of these applications more efficient.
- Granted Municipal Stimulus Program time extensions for 94 municipalities and two Metis Settlements for projects under the program. By extending program time limits to December 31, 2022, 169 projects were successfully completed.
- Provided \$30.8 million to 165 municipalities under the Grants in Place of Taxes program in 2022-23. This program provided municipalities with grant funding equivalent to the municipal property taxes on more than 5,100 properties the Crown owns or leases, which would otherwise be tax exempt under the *Municipal Government Act*.
- Provided advice and guidance to the Village of Glendon and Frog Lake First Nation as they each formed new library boards. Public libraries or outreach services are now available on numerous First Nation reserves and Metis Settlements throughout the province.

Within this report, you can see how actions and decisions connect to the Ministry's goals and key strategies, and how Municipal Affairs is progressing. I invite you to look through our annual report online at <https://open.alberta.ca/publications/1925-9247>.

I look forward to our continued partnership.

Brandy Cox

Deputy Minister

Alberta Beach Village Office

From: ASVA Exec Director <summervillages@gmail.com>
Sent: July 7, 2023 10:31 AM
To: Kathy Krawchuk (execdirector@asva.ca)
Subject: ASVA'S October 19-20th Conference Registration is Now Open
Attachments: Mayors, Reeves CAOs - ASVA Conference Registration Is Open.pdf; DEMS, DDEMS ASVA Conference Registration Open October 20.pdf

Good morning Reeves and CAOs,

Please see the attached letter/invitation, informing your Municipality that the ASVA's 65th Anniversary Conference Registration for October 19-20th, is now open. I have also attached a letter for you to please share with your DEMS/DDEMS, inviting them to Friday October 20th morning session, focusing on Emergency Management.

Should you have any questions, please feel free to contact me. ASVA looks forward to networking with all our peers and hope to see all of you in October.

Thank you and have a great weekend.

Kathy Krawchuk
Executive Director
Association of Summer Villages of Alberta
780-236-5456
execdirector@asva.ca
www.asva.ca



Association of
SUMMER VILLAGES
OF ALBERTA

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YEARS OF SUCCESS TOGETHER – ASVA'S 65th ANNUAL CONFERENCE
OCTOBER 19-20th, 2023

July 07, 2023

Dear Mayors / Reeves, and CAOs:

I am very pleased to let you know that **Registration for the ASVA 2023, 65th Annual Conference, is NOW OPEN!** Please join us to celebrate **"65 Years of Success Together"** Please note that a block of rooms has been reserved at the Royal Hotel West in Edmonton, 780-484-6000. Ask for the ASVA Group Booking.

You are being invited as your municipality is adjacent to one of our summer villages. As the ASVA values collaboration and partnerships, we open our registration to your municipalities. We hope you will consider attending to learn more about summer villages and to share ideas and challenges that we each are facing.

Please use the following link to go to our registration page:

<https://www.eventbrite.ca/e/asvas-celebrating-its-65th-annual-conference-october-19-20-2023-edm-ab-tickets-660073707227?aff=oddtcreator>

Please use the Credit Card / Debit payment method. For "job title" please indicate whether you are Mayor or Reeve and if administration staff, please enter your job title. Under "organization", please indicate the name of your municipality. **Cancellations must be in writing via email to execdirector@asva.ca before September 15th, unless, otherwise stated, for a full refund, less \$50 administration fee.**

By the end of August/beginning of September, we will have our final agenda posted, so please keep an eye on our website [www.asva.ca] at that time.

The conference begins with a breakfast buffet at 7:00 am on October 19th. The conference itself starts at 8:00 am – 3:45 pm. The Thursday night banquet starts at 6:00 pm with cocktails, dinner at 6:30 pm, with a silent auction, awards and entertainment to follow. Friday October 20th, will kick off with a breakfast buffet at 8:00 am, focusing the morning on Emergency Management, with the conference ending at 12:30pm.

If you have any trouble registering or have any questions, please let me know by emailing me at info@asva.ca

Yours truly,

Kathy Krawchuk
Executive Director, ASVA

2 – 51109 RR 271 Spruce Grove, AB T7Y 1G7
Phone 780-236-5456 / summervillages@gmail.com
www.asva.ca

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Association of
SUMMER VILLAGES
OF ALBERTA

65

**YEARS OF SUCCESS TOGETHER – ASVA'S 65th ANNUAL CONFERENCE
DEMS & DDEMS – FRIDAY OCTOBER 20TH, 2023**

July 07, 2023

Dear DEMS and DDEMS:

I am very pleased to let you know that **Registration for the ASVA 2023, 65th Annual Conference, for Friday October 20th is NOW OPEN!** Please join us to celebrate "**65 Years of Success Together**". ASVA is inviting DEMS & DDEMS to join their Mayors, Councils and CAOs from Summer Villages and surrounding Counties for a morning dedicated to Emergency Management. A hot buffet breakfast is included in your Registration Fee of \$75, that starts at 8:00 am. The conference begins at 9:00 am and concludes at 12:30 pm.

Listen to Reeve's, Fire Chiefs, AEMA, FireSmart Specialists and a DEM from Lac Ste. Anne County, share their experiences and challenges they faced in 2023 with wildfires and stories about communities that have experienced disasters and so much more. By the end of August/beginning of September, we will have our final agenda posted, so please keep an eye on our website [www.asva.ca] at that time.

Please join us Thursday night for our evening banquet. Banquet starts at 6:00 pm with cocktails, dinner at 6:30 pm, with a silent auction, awards and entertainment to follow. **Banquet tickets are not included in the Registration Fee. Registration of \$75 and Banquet tickets of \$50, can be purchased using the link below.**

<https://www.eventbrite.ca/e/asvas-65th-annual-conference-dems-ddems-friday-october-20-2023-edm-tickets-668915493247?aff=oddtcreator>

Please use the Credit Card / Debit payment method. For "job title", please indicate whether you are a DEM, DDEM, or Fire Chief etc. Under "organization", please indicate the name of your municipality.

Cancellations must be in writing via email to execdirector@asva.ca before September 15th, unless, otherwise stated, for a full refund, less \$20 administration fee.

Please note that a block of rooms has been reserved at the Royal Hotel West in Edmonton, 780-484-6000. Ask for the ASVA Group Booking.

We hope you will consider attending to learn more about summer villages and to share ideas and challenges that we each are facing. If you have any trouble registering or have any questions, please let me know by emailing me at info@asva.ca

Yours truly,

Kathy Krawchuk
Executive Director, ASVA

2 - 51109 RR 271 Spruce Grove, AB T7Y 1G7
Phone 780-236-5456 / summervillages@gmail.com
www.asva.ca

Page 1

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14.f

Alberta Beach Village Office

From: TBF Local Authority Loans <LocalAuthorityLoans@gov.ab.ca>
Sent: July 4, 2023 9:44 AM
Subject: Loans to Local Authority - Borrowing for Capital Projects
Attachments: Borrowing Notice Sept 2023.pdf; EstimatedFutureBorrowing_templateQ32023.xlsx

Hello!

We have attached the borrowing notice for the September loan intake for the Loans to Local Authorities program. If you are intending to borrow, please have your applications in by July 31, 2023.

Also attached is the quarterly update form for your estimated borrowing requirements. For those that have already submitted for the June quarter and there are no significant changes from the previous submission, please just re-send your last submission and confirm no significant changes. For those who have not previously submitted or those that have updates, please complete the attached Excel worksheet and submit to us by August 15, 2023.

Please do not hesitate to contact us if you have any questions about the borrowing process and/or completion of the estimates.

Thank you,

Sherri Bullock
Loans to Local Authorities
Treasury Board and Finance
Government of Alberta

Direct Phone: (780) 415-9232
sherri.bullock@gov.ab.ca

Website: <https://www.alberta.ca/loans-to-local-authorities.aspx>



This Communication is confidential. It may contain privileged and confidential information. If you are not the intended recipient, you should not copy, distribute or take any action in reliance on it. If you have received this communication in error, please notify us at once by reply e-mail then permanently delete the original, your reply and destroy any copy or print-out. Thank you.

Classification: Protected A

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Current Loan Application Dates and Application Requirements

Application Deadline: July 31, 2023

Loan Issue Date: September 15, 2023

Please submit all required documentation by the application deadline of **July 31, 2023**. Applications for education and health borrowers should be submitted well in advance of the application deadline due to additional legal work required. Please refer to the [Loans to Local Authorities website](#) for information on [how to apply](#), [application forms](#), and [general information](#).

All applicants must submit the following documents:

- 1) Loan application;
- 2) Authorized borrowing bylaw or resolution (certified true copy) ;
- 3) Most recent audited financial statement;
- 4) Loan calculator; AND

The following additional documents, as applicable to your borrower category:

	<u>Debt Limit Worksheet and supporting documents</u> ¹	<u>Financial Information Return</u>	<u>Master Loan Agreement</u> (New agreement with Treasury Board & Finance)	<u>Business Case</u>	<u>Ministerial Approval</u> , (As applicable)	<u>Credit Review Documents</u> (As applicable)
Municipalities	√	√	√		√	√
Regional Service Commissions	√	√	√	√	√	√
Post-Secondary Institutions	√			√	√	
School Board				√	√	
Health Authorities				√	√	
Airport Authorities	See respective Credit Agreements					

Debt Limit Worksheets must be completed as at Dec 31, 2022 for municipal and regional service commission borrowers.

Please see the [Loans to Local Authorities website](#) for more detailed descriptions of the requirements.

Electronic submissions are accepted and no hard copies are required. Please submit your applications to localauthorityloans@gov.ab.ca.

The next quarterly loan date is December 15, 2023 and the application deadline is October 31, 2023.

ESTIMATED BORROWING - LOANS TO LOCAL AUTHORITIES

Please submit your total estimated borrowing amounts for the quarterly borrowing dates for 2023 and 2024, by email, to localauthorityloans@gov.ab.ca. If you have any questions, please do not hesitate to contact us. Thank you.

NAME OF BORROWER:
Enter name of local authority above.

2023

ESTIMATED BORROWING AMOUNTS:

Please enter estimated borrowing amounts by term for the quarters into the charts below.

	5 YR	10 YR	15 YR	20 YR	25 YR	30YR	TOTAL
Sep-23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dec-23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2023 Total							\$ -

2024

ESTIMATED BORROWING AMOUNTS:

	5 YR	10 YR	15 YR	20 YR	25 YR	30YR	TOTAL
Mar-24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Jun-24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sep-24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dec-24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024 Total							\$ -

Contact Details:

Name	Title
Date	Email Address for Contact

June 28, 2023

Attention: Kathy Skwarchuk, CAO
Alberta Beach
Box 278
Alberta Beach, AB T0E 0A0

Dear Ms. Skwarchuk,

Re: 2023 Recreation Facility & Program Assistance Grant – *Ball Diamond Maint. \$1,000.00*

I am pleased to advise you that your organization will receive \$1,000.00 through the 2023 Recreation Facility & Program Assistance Grant, specifically for ball diamond maintenance. This fund was established to assist with the continued provision for recreational facilities and recreational program opportunities in our communities. Eligible expenses must have been incurred directly by your organization between January 1, 2023, and December 31, 2023. It is imperative to note that these **allocations are reviewed annually**, and there is no guarantee that future funding levels will remain the same as this current allocation. As you have a Direct Deposit Enrollment Form on file, funds will be released through direct deposit (EFT) within two weeks.

Evaluation Required

Enclosed, you will also find a brief final evaluation form to complete once you have expended the grant funding in full. As per policy, all Recreation Facility & Program Assistance Grant allocations less than \$1,001 are not required to submit any supporting documentation (invoices/receipts) pertaining to those expenses covered through this grant. Although the deadline for submitting the completed final evaluation is no later than January 15, 2024, earlier submissions are appreciated. Please note that failure to complete and submit final accounting documentation may affect future grant funding.

Recognition Required

All external agencies receiving Lac Ste. Anne County grant funding are required to recognize this funding by way of public service announcements, social media postings and/or any promotional material such as newspaper advertising or posters (i.e. this program/facility is partially funded by Lac Ste. Anne County's Recreation Facility & Program Assistance Grant). A quick post to your organization's Facebook page, if you have one, would be greatly appreciated! To have your program/event promoted as broadly as possible, we ask that you mention us – simply add the text @lsacounty within your messaging, then we'll be notified. Please provide verification of the recognition requirement (a screen shot of a Facebook post is great!) along with your final evaluation form, for your grant file.

Have a program or event coming up? Please share it with County residents on our Community Events Calendar! Visit us online and add your details at: <http://www.cometolife.ca/calendar>

Any questions or concerns can be directed to the undersigned at (780) 785-3411 / 1-866-880-5722, or via email to dkerr@LSAC.ca.

Sincerely,



Donna Kerr
Community Services Manager

RECEIVED JUL 04 2023

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June 30, 2023

Attention: Kathy Skwarchuk, CAO
Alberta Beach
Box 278
Alberta Beach, AB T0E 0A0

Re: 2023 Recreation Facility & Program Assistance Grant – \$10,000.00 Boat Launch
2023 Recreation Facility & Program Assistance Grant - \$10,000.00 Main Beach

Lac Ste. Anne County Council has finalized the 2023 Recreation Facility & Program Assistance Grant allocations. I am pleased to advise you that your organization is eligible to receive two allocations through this grant program:

- \$10,000.00 Boat Launch
- \$10,000.00 Main Beach

This fund was established to assist with the continued provision for recreational facilities and recreational program opportunities in our communities. Eligible expenses must have been incurred directly by your organization between January 1, 2023, and December 31, 2023, and pertain specifically to the facility mentioned above. It is imperative to note that these **allocations are reviewed annually**, and there is no guarantee that future funding levels will remain the same as this current allocation.

As per Lac Ste. Anne County Policy #02-020-004, Recreational Facility & Program Assistance Grant recipients, where Direct Grant Allocation funding level exceeds \$5,000.00, must submit a three (3) year budget prior to funding release. **Please submit a three (3) year budget (for 2023, 2024, 2025) for each of the facilities listed above, at your earliest convenience.** Upon receipt and a satisfactory review of that documentation, payment will be released by direct deposit (EFT) within two weeks.

All major facilities are required to display signage (supplied by Lac Ste. Anne County) recognizing support for that facility. Signage has recently been provided for both locations – please provide confirmation these have been installed, for your grant file.

Any questions or concerns regarding the grant policy requirements or release of funding can be directed to the undersigned at (780) 785-3411 / 1-866-880-5722, or via email to dkerr@LSAC.ca.

Sincerely,



Donna Kerr
Community Services Manager

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cc: Council

Alberta Beach Village Office

From: Dena Krysik <dkrysik@lsaf.ca>
Sent: July 12, 2023 9:02 AM
To: Peter Smyl; Gordon Frank; Town CAO; Mike Primeau; Alberta Beach Village Office; Jennifer Thompson; wendy@wildwillowenterprises.com; office@svyellowstone.ca; Marlene Walsh; Summer Village of West Cove; ddm@kronprinzconsulting.ca; administration@wildwillowenterprises.com; Summer Village of Sandy Beach; Tony Sonneleitner (Ross Haven)
Cc: Paul Chauvet; Jeremy Wilhelm ; Sandy Morton; Ross Bohnet; Daryl Weber; Len Kwasny; Bernie Poulin; Marge Hanssen
Subject: Regional Housing Needs Assessment
Attachments: Regional Housing Needs Assessment 2023.pdf

(Document attached Separately)

Good morning,

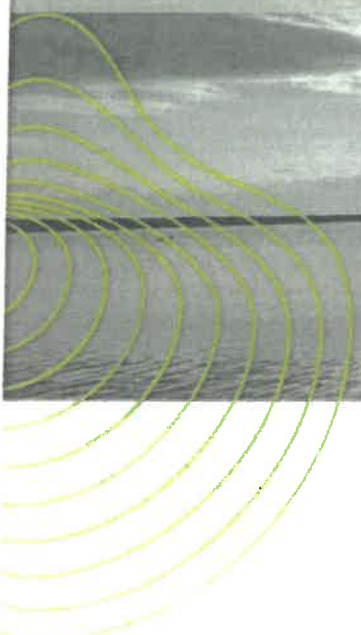
As follow-up to the Lac Ste. Anne Foundations December 5, 2022 request to our member Municipalities to conduct a Regional Housing Needs Assessment on your behalf, I am pleased to share with you the completed Regional Housing Needs Assessment.

This assessment has now been uploaded to the Government of Alberta Housing Portal. The purpose of this document is to be used as a resource to make an informed and strategic decision about how to address the current and future housing need within the Lac Ste. Anne Foundation service area. In alignment with Stronger Foundations, this report reviews various types of housing, including senior self-contained, lodge, community housing, non-Market Affordable Housing, Permanent Supportive Housing, Special Needs, Indigenous Housing, Emergency Shelters, Rent Supplement, and others. This assessment does not include the needs of continuing care.

Please feel free to reach out to me if you have any questions.

Dena Krysik
Chief Administrative Officer
 Office: 780-786-3167 | Fax: 780-786-4810 | Cellular: 780-269-0084
 4407 42A Avenue, Mayerthorpe, AB T0E 1N0
www.lsaf.ca





Location: Alberta Beach Agliplex - 4811 46a Ave

Date: August 12, 2023

Time: 9:30 AM - 12:00 PM

Join us for our AGM - the whole community is welcome!

4 Board Member Position's Open

Presentation's from

- **Wakâ Mne Science & Culture Initiative | ANSN**
- **Alberta Environment and Protected Areas Invasive Species Specialist**



Alberta Beach Village Office

From: Debbie Durocher <debbiedurocher@albertabeach.com>
Sent: June 27, 2023 9:53 AM
To: aboffice@albertabeach.com
Subject: Fwd: Alberta Beach Shoreline Restoration Demonstration Site

Can we put this on the July meeting, thanks

Sent from my iPhone

Begin forwarded message:

From: Kelsie Norton <kelsie.norton@nswa.ab.ca>
Date: June 26, 2023 at 1:55:02 PM MDT
To: debbiedurocher@albertabeach.com, Ryan James <r.james@awes-ab.ca>
Subject: Alberta Beach Shoreline Restoration Demonstration Site

Hello!

There's been some developments regarding the Alberta Beach Restoration Site. Debbie, can you mention to council + public works that there are significant soil and site challenges that are impacting full-site restoration (see below).

1. Very compacted stoney fill
2. Little to no topsoil (bringing in topsoil will significantly impact the budget, unless AB Beach can support)
3. High weed pressure from tansy (AB Beach is looking into control measures)

With that, there needs to be a discussion on how we want to approach this with the budget we have in place.

Option 1:
Choose small areas and replace soil just where each tree/shrub is planted and for the pollinator garden location.

Option 2:
Replace all soil in one smaller area and plant everything within this area.

I am aware that public works will assist with preparation, I think they should be included in the discussion if possible.
So, I'd like to plan a meeting in July (I'm away June 29-July 9) to go over site preparation needs, planting plan and signage.
What does everyone's July 13th look like?

Kindly KN

Kelsie Norton
Watershed Planning Coordinator | North Saskatchewan Watershed Alliance
Office: 587.525.6825 | Cell: 780.863.7459

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Welcoming Alexis Community Members, Elders, and Industry



Waka Mne Science and Culture Event: Water quality, Land-use and Geographical Information Systems (GIS)

July 18 & 19, 2023

Alexis Community Hall

AGENDA

July 18

- Who Is The Wakā Mne Science & Culture Initiative?
- How Does Agriculture Impact Wakā Mne & Birch Lake?
- How Can We Improve The Health Of The Lakes On Our Traditional Territory?

July 19

- Mapping 101: Introduction To GIS Technology
- Guiding Mapping & Wildlife Conservation With ANSN Perspectives
- Protecting Culturally Important Plants, Wildlife, & Activities Using Mapping

Prizes, multiple draws !



Zoom link will be provided
Email ansnclimateandlakes@gmail.com for questions



Alberta Beach Village Office

From: Patricia Bolger
Sent: July 10, 2023 10:51 AM
To: aboffice@albertabeach.com
Cc: economiclink@gov.ab.ca; office@sunsetpoint.ca
Subject: Alberta Beach Boat Launch

Good morning,

I writing to express my significant concern about cement blocks placed in the centre of the boat launch at Alberta Beach. Obviously this is the only major access point for the vast majority of boat users to safely get their crafts in and out of Lac Ste Anne. With the water level being so low this year it would seem an opportune time to fill/fix the hole at the base of the boat launch ramp rather than depositing massive cement blocks down the centre and eliminating the deepest access point (and creating stressful backing up conditions!)

Thanks for your work on this and consideration of repair work to be completed in a timely manner to support community use.

Best regards,

Patricia McIntyre Bolger
, Sunset Point

July 07, 2022

Alberta Beach
Box 278
Alberta Beach AB
T0E 0A0

Attention: Councillors: Ms. Tara Elwood, Ms. Debbie Durocher, Mr. Daryl Weber, and Mr. Kelly Muir

Dear Councillors:

Thank you for your response to some of my concerns with respect to the presentation I made to Council on May 16, 2023. I am aware of Council's decision to change the service of garbage collection by hiring a private contractor as opposed to purchasing a new garbage truck.

Fundamentally, I do not disagree with the change in service, as I clearly indicated in my presentation to Council. I appreciate the difficulty providing a continuous service can impose on the community. However, my point in our discussion was that the change in service was not made known to the residents of Alberta Beach until after the bylaw was changed and the new contract was awarded. All communication to the residents of Alberta Beach was made after the final decision by Council to change the bylaw. No Communication prior to the contract being awarded. Nevertheless, I have taken the liberty to generate a critique of the new bylaw below:

Critique: Alberta Beach Garbage Bylaw 292-23

The Alberta Beach Garbage Bylaw 292-23, while aiming to address waste management concerns, has some areas that require critical evaluation and potential improvement. This critique highlights specific aspects of the bylaw that may benefit from reconsideration and adjustment.

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1. **Ambiguity in Definitions:** The bylaw lacks clear and concise definitions for key terms related to garbage disposal, such as "acceptable waste," "recyclables," or "bulk items." This ambiguity may lead to confusion among residents and hinder consistent enforcement by authorities.
2. **Limited Recycling Provisions:** The bylaw does not adequately address recycling provisions, such as mandatory recycling programs or guidelines for residents. Given the importance of recycling in waste reduction efforts, incorporating explicit requirements and guidelines for proper recycling disposal would be beneficial.
3. **Lack of Incentives for Waste Reduction:** The bylaw primarily focuses on penalties and fines for non-compliance, rather than incentivizing waste reduction and responsible waste management practices. Incorporating measures to encourage recycling, composting, and reducing overall waste generation could foster positive behavioural change among residents.
4. **Enforcement Challenges:** The bylaw does not address potential challenges in enforcement, such as insufficient resources, manpower, or a clear process for reporting violations. Establishing mechanisms for effective enforcement, including reporting channels and community engagement, would enhance its implementation and compliance.
5. **Public Education and Awareness:** The bylaw does not emphasize public education and awareness campaigns regarding waste management practices. Educating residents about the importance of waste reduction, recycling techniques, and proper disposal methods would contribute to long-term behavioural change and increased compliance.

Recommendations for Improvement:

1. **Clarity and Definitions:** Revise the bylaw to provide clear and concise definitions for key terms related to garbage disposal and waste management.
2. **Enhanced Recycling Provisions:** Include specific provisions for mandatory recycling programs, guidelines for recycling practices, and measures to ensure the proper disposal of recyclable materials.

3. Incentivize Waste Reduction: Introduce incentives and rewards for residents who actively engage in waste reduction practices, such as recycling, composting, or participating in community clean-up initiatives.

4. Strengthen Enforcement Mechanisms: Establish a clear process for reporting violations, allocate sufficient resources for enforcement efforts, and consider community involvement to enhance compliance.

5. Public Education Initiatives: Prioritize public education and awareness campaigns to educate residents about proper waste management practices, recycling techniques, and the environmental benefits of responsible waste disposal.

By addressing these areas, the Alberta Beach Garbage Bylaw 292-23 could become more comprehensive, effective, and aligned with the goals of sustainable waste management practices.

The lack of public consultation resulted in there being no opportunity for the residents to have an impact on Council's decision. During my presentation, I was asking why Council choose to not give its residents a chance to voice their concerns about the change to the bylaw prior to the new bylaw being passed. I disagree with the decision that public participation was impractical for two reasons; first Council amended the bylaw to include minimum clearance requirements - a significant change for the majority of Alberta Beach residents, and second Council has acted in a conflict of interest with the new municipal employee by approving the sale of the old garbage truck to the contractor.

Further, I do not consider any item brought forward to Council to be "smaller" with respect to my presentation. The sale of the garbage truck for \$80,000.00 was the disposal of a Capital Asset of the Village. The budget did not address the funds nor the intended use of the funds. I respect that Council passed a motion to include the funds into "reserves" but the question of where the money is remains as the funds do not seem to be accounted for in the budget. There is no Capital Plan and No Asset Management Plan clearly obvious on the Alberta Beach website.

With respect to Policy G.2.8 Public Participation, I believe changing the program and service from to include a new bylaw and new dates for the service to be performed is more than just a change in provider of the

service. To date, Council has not indicated it reviewed this policy in the policy statement on its website. During which Council meeting did this review occur?

I appreciate Alberta Beach participated in a mandatory review under the Municipal Accountability Program (MAP) in 2020 and that it experienced an overall positive review. There were however, 14 items that needed to be addressed as part of the reviews report. One of them on page 48 was to implement a three year operating plan and a 5 year capital plan. If this was addressed has a new 3 year operating plan been completed. How does the sale of the garbage truck impact the 5 year capital plan? Perhaps the 3 year plan could address the question of COLA increase using a formal strategic financial management approach as opposed to a informal roundtable discussion about which Councillor wants 5% or 3% or 4.9% and a settlement on 4% for all municipal employees by unanimous verbal agreement. An agreement reached where no minutes are recorded.

My understanding is Council could request to participate in the second phase of the MAP program in 2023 as per the letter from the Deputy Minister of Municipal Affairs. The letter did indicate that a review will occur sometime between 2024 and 2027 but given the current conflict of interest and the lack of transparency by Council, it would be advantageous for Alberta Beach to ask the Minister for a review sooner than later.

I respect the work that Councillors do for the Village. I also understand the position is part-time. Of course the motivation to serve is admirable. I do however question the need for an professional development policy that enables a Councillor to expense up to \$2,500.00 per year for their education. What are the courses that would help Councillors in a part-time position improve their knowledge for the benefit of the Village. How are the accredited courses permitted. Can a Councillor enrol in any course or does the course have to benefit the village through education that enhances the councillor's role? Beyond Munis 101 have all the Councillors completed the EOEP program courses offered by the Alberta Government Municipal Affairs?

Communication is key to ensuring residents understand and support the actions of our elected officials. Alberta Beach seems to be moving away from communicating essential changes effectively as evidenced by the newsletter in the recent tax notice. A one page note the quality of a Family

Annual update is hardly a newsletter. Residents used to be notified on procedures and policies that affected them. Changes to bylaws and changes to policies were communicated in previous newsletters. Procedures on how to communicate with the Village is an important component of a transparent Council. Council was going to implement a quarterly newsletter. Such a program may assist the residents in understanding the issues being managed by our Councillors.

I have no doubt all the Councillors want to improve the Village of Alberta Beach. I thank you all for your service. It is unfortunate that at the time of these inquiries, the Mayor has resigned her position so abruptly.

Sincerely,



Richard Demers

Cc:/ Brandy Cox
Deputy Minister
Alberta Municipal Affairs

aboffice@albertabeach.com

From: Valere Leifso <VLeifso@steannegas.com>
Sent: July 11, 2023 2:59 PM
Subject: Ste. Anne Natural Gas Co-op Donation/Sponsorship/Participation Request

Hello .

Ste. Anne Natural Gas Co-op is a local utility located west of Onoway and serves a large surrounding area. This will be our 9th Annual Golf Tournament benefiting the Kids with Cancer Society of Edmonton. We have hosted our golf tournament every year at Trestle Creek Golf Resort.

We are looking for any type of sponsorship /donation, or even participation. Art , Manager at Trestle Creek Golf Resort, suggested reaching out to other courses in hopes that a few rounds of golf may be donated. The link will provide all the details of the event. Please note the link is safe and something I have produced to make the registration process easier for everyone.

Auction items are a good alternative as well.

I apologize as the date is fast approaching and this does not give you much time to consider. Our event is July 20th, 2023.

Please let me know if you have questions, I would be happy to talk.

Thank you!

THIS IS NOT JUNK MAIL!

We have provided a safe and direct link to our golf registration package below.

Please feel free to contact me if you are still uncomfortable.

Kids with 
Cancer Society

SANG is pleased to invite you to our 9th annual golf tournament in support of Kids with Cancer Society.

The Kids with Cancer Society provides vital programs and services not offered elsewhere to children with cancer and their families. KWCS operates out of Edmonton. To learn more about or access the **more than 50 programs and services**, please explore www.kidswithcancer.ca.

Below you will find our sponsorship and registration link. Registration is limited!

Please do not hesitate to contact me if you require more information.

→ <https://birdease.com/22312>

Looking forward to making this our most successful year yet!



Valere Leifso

Media and Community Coordinator

T: [780-967-2246](tel:780-967-2246) | M: [780-937-7940](tel:780-937-7940)

E: vleifso@steannegas.com | W: steannegas.com



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**Notice of Motion – Alberta Municipalities Director Nomination
Submitted By Tara Elwood**

Background:

I am Seeking election for Director with Alberta Municipalities. A motion of Council is required approving my candidacy for a Director position with Alberta Municipalities.

Motion:

That Council approves Deputy Mayor Elwood's nomination for Director with Alberta Municipalities.

June 18, 2023

Alberta Beach

Box 278

Alberta Beach, AB T0E 0A0

Attention: Alberta Beach Councilors and Kathy Skwarchuk

RE: Lease of Closed Road Adjacent to Lot 11, Block 5, Plan 3508KS

We request a renewal Lease with the Village of Alberta Beach for the Road Closure / Utility Right of Way next to our property.

Thank you so much for your consideration to continue this lease.

Please contact us if we have missed anything on our request for the Lease Renewal.

Walter Melnychyn and Deborah Gordon



Alberta Beach, AB T0E 0A0

RECEIVED

RECEIVED
June 22, 23

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LEASE

THIS AGREEMENT made this 26th day of June, 2018.

BETWEEN:

ALBERTA BEACH
a municipal corporation incorporated
under the laws of the Province of Alberta,
(hereinafter referred to as "the Municipality"),

OF THE FIRST PART,

- and -

DEBORAH GORDON & WALTER MELNYCHYN
(hereinafter referred to as "the Tenants"),

OF THE SECOND PART.

WHEREAS the Municipality is the owner of lands situated in Alberta Beach, in the Province of Alberta, more particularly described as:

ALL THAT PORTION OF THE LANE ADJOINING THE SOUTHEAST BOUNDARY OF BLOCK 5 AS SHOWN ON SUBDIVISION PLANS 7821243 & 4569 H.W. LYING BETWEEN THE PRODUCTION EASTERLY OF THE NORTH AND SOUTH BOUNDARIES OF LOTS 12 & 13, PLAN 7821243 EXCEPTING THEREOUT ALL MINES AND MINERALS. (ROAD CLOSURE BYLAW 2/81) AND AS PER THE ATTACHED SKETCH LABELED AS EXHIBIT "A".

(hereinafter referred to as "the said Lands")

AND WHEREAS the Municipality is desirous of leasing the said Lands to the Tenants pursuant to the provisions of The Municipal Government Act.

AND WHEREAS the Tenants are desirous of leasing the said Lands from the Municipality for the term, and at the rental and subject to the terms, covenants, and conditions and agreements herein contained and as prescribed by The Municipal Government Act.

NOW THEREFORE in consideration of the covenants herein contained, the parties hereto agree as follows:

1. Inconsideration of the rents, terms, conditions and agreements hereinafter reserved and contained on the part of the Tenants to be paid, observed and performed, the Municipality hereby leases to the Tenants the said Lands for the

term of Five (5) years from the 1st day of AUGUST, 2018 until the 1st day of AUGUST 2023, with the right of the Tenants to renew the said term as hereinafter provided.

2. The Tenants shall pay unto the Municipality the sum of ONE (\$1.00) DOLLAR annually as rent for each and every year that this Lease remains in effect. The rent shall be payable on the date of the execution of this Lease and on the anniversary on the execution of this Lease.
3. The Tenants shall indemnify the Municipality against all liability, claims, damages or expenses due to or arising out of any act or neglect by the Tenants or their servants, employees, agents, invitees, or licensees on or about the said Lands or due to or arising out of any breach by the Tenants of any provision on this Lease, including liability for injury or damage to the persons or property of the Tenants' servants, employees, agents, invitees or licensees.
4. The Tenants covenant that they will not assign, sublet or part with possession of the said Lands without first having obtained in writing the consent thereto of the Municipality.
5. The Tenants shall at all time keep the said Lands in such condition as to comply with all Federal, Provincial and Municipal laws and regulations.
6. The Tenants covenant not to suffer any waste or injury to the said Lands and not to use or occupy the said Lands or any part thereof or permit them to be used or occupied for any unlawful purpose.
7. The Municipality covenants that the Tenants, upon paying the rent and observing and performing the covenants of this Lease, may quietly hold and enjoy the said Lands and all rights granted to the Tenants in this Lease during the term of this Lease.
8. The failure of the Municipality to insist upon strict performance of any of the covenants and provisos hereof shall not be deemed a waiver of any right or remedy that the Municipality may have in respect to any subsequent breach or default in any of such agreements, terms, covenants and conditions.
9. The Municipality covenants and agrees with the Tenants that if the Tenants perform all and every of the covenants, provisos and agreements herein contained the Municipality may, at the expiration of the said FIVE (5) YEAR term, grant to the Tenants a renewed lease of the said Lands for a further period of FIVE (5) YEARS.
10. The Tenants covenant and agree that they will not erect any building, fencing, structure, or improvement whatsoever that is, in the opinion of the Municipality, a permanent improvement.

11. In the event that during the term of this Lease the said Lands cease to be used by the Tenants as herein provided, then the Municipality shall be entitled to terminate this Lease upon THIRTY (30) DAYS notice in writing to the Tenants.
12. The Parties shall be entitled to terminate this Lease at any time during the term hereof upon the provision of NINETY (90) DAYS notice in writing, PROVIDED ALWAYS that this right of termination may be exercised on behalf of the Municipality by the Minister of Transportation.
13. Whenever under the provisions of this Agreement any notices, demands or requests are required to be given by either party to the other, such notice, demand or request may be given by delivery by hand to, or by registered mail, the respective addresses of the parties being:

ALBERTA BEACH
BOX 278
ALBERTA BEACH, AB
T0E 0A0

DEBORAH GORDON & WALTER MELNYCHYN
BOX 201
ALBERTA BEACH, AB
T0E 0A0

providing however that such addresses may be changed upon Five (5) days notice; and provided further that if in the event that notice is served by mail at a time when there is an interruption of mail, the notice shall not be deemed to have been served until one week after the date that normal service is restored; it being agreed that not notice shall be mailed but shall be delivered by hand at a time when there is a known interruption of mail service affecting the delivery of such mail.

14. Subject to the terms hereof this Agreement shall enure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed as of the day and year first above written.

ALBERTA BEACH

PER: 
Mayor, Jim Benedict

PER: Kathy Skwarchuk
C.A.O., Kathy Skwarchuk

(corporate seal)

SIGNED, SEALED AND DELIVERED
in the presence of:

Anita Theriault
Witness


DEBORAH GORDON

SIGNED, SEALED AND DELIVERED
in the presence of:

Anita Theriault
Witness


WALTER MELNYCHYN

EXHIBIT 'A'

Lease Agreement for Portion of Closed Road
between
Alberta Beach, Deborah Gordon and Walter Melnychyn

